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## December Information

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# Maconce Elementary

6300 Church Rd., Ira, MI 48023

<http://www.anchorbay.misd.net>. (586)725-0284

Jay Seletsky, Principal



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### Mission Statement

Maconce Elementary School, in partnership with the community, will provide a learning environment by delivering quality instruction that promotes curiosity, creativity and the desire in students to reach their full potential.

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**Holiday Help – If you are in need of holiday assistance, many deadlines are fast approaching, please make sure you have your applications turned in. Please request help from only one organization. Forms for Goodfellows and The Anchor Bay Giving Tree are available on our webpage under School Information or contact the school office.**

### **The Christmas Spirit Days begin December 1<sup>st</sup>**

This is an optional event. This is a seasonal favorite the staff participates in and we want the students to feel free to join in if they want. Please do not feel the pressure to buy anything, it is all for fun and optional to participate.

**Muffins with Mom** (or another special person),  
December 7<sup>th</sup>

**Merry Market**, December 13, one day (cash only) student Christmas shop

**Free Popcorn**, December 22, for all Students and Last Day for all Students for Holiday Break

**No School** Dec 23 – Jan. 2, School resumes on Jan. 3

**No School** Jan. 15 Professional Development Day

**Early Release** 12:26 p.m. on Jan. 25 and Jan. 26





## **WEATHER REMINDERS**

Remember to send your child to school with a coat, gloves and hat EVERYDAY. It's much easier to remove a coat because you're warm, than be too cold.

We go out for recess everyday unless the temperature is 16 degrees or less with the windchill.

## **Student Emergency Information and Safety**

Parents are responsible for keeping student information up to date. Please update all changes in phone numbers for yourself and/or emergency contacts. Please notify the office if there has been a change in your address. We must be able to contact you or your contacts in the event of an emergency.



**Note on Custody Paperwork:** Children will be released to either parent unless legal documentation is provided to the school that states otherwise.

- If your concern is directly related to the school bus transportation, please contact the Transportation Department at (586)725-4220.
- Remember to sign up for School Messenger for all the important school updates and school closings.
- Make sure that we have your correct email address.
- Please report your child's absence to the office at 586-725-0284. This is a safety concern when we cannot reach you and your child is not in school. There is a 24-hour message line available.
- Building Entry is limited during the school day. The doorbell has been moved to the first set of doors. Please be ready to speak clearly into the doorbell speaker and present ID if necessary. If you are signing out a student, you will be asked to wait for them in the vestibule area. You will also be asked to leave any items that are being dropped off on the table or bench in this area as well. We appreciate your support in keeping our school environment safe and secure.

If you have questions regarding emergency contacts or other information pertaining to your child, please contact the school office.

Again, we thank you for your commitment in supporting your child's school. Have a wonderful holiday.