

ANCHOR BAY NORTH



SAILORS



2023-24
Welcome Packet
SAIL THE SHIP!

Table of Contents



Welcome back letter	Page 3
Important dates	Page 4
Sailor Success	Page 5 & 6
Picture Day	Page 7
Positivity Program	Page 8 & 9
Scheduling information	Page 10
Who to contact list	Page 11
First day bell schedule	Page 12
Normal day bell schedule	Page 13
Half day bell schedule	Page 14
First Semester Exam Schedule	Page 15
Second Semester Exam Schedule	Page 16
Athletics contacts and start dates	Page 17
Athletics eligibility policy	Page 18
Reward Trips	Page 19
Attendance policies	Page 20
Homework policy	Page 21
Grading policies	Page 22
Academic Integrity policy	Page 23
Picture form	Page 24 & 25
Yearbook form	Page 26 & 27
Middle school success	Page 28, 29, 30, 31
Medication policy & Form	Page 32 & 33
Volunteer form	Page 34
Buildding Map	Page 35



Dear Middle School NORTH Families,

Welcome to another great school year at NORTH! The first day of school is quickly approaching – **Tuesday, September 5th, 2023**. We are excited to begin working with our great students for the upcoming 2023-24 school year. This letter has several pages that will give you important information about the upcoming school year, ideas on how to be successful in middle school, important events, and athletic information.

We are the Anchor Bay NORTH Sailors. Our motto is ***“SAIL THE SHIP!”***. We consider our school a ship that requires collaboration among teachers, staff, students, parents, and community in order to sail successfully. We believe everyone has an important job in sailing our ship and EVERYONE has value to our success! Therefore, we need everyone’s best effort and ALL HANDS ON DECK to SAIL THE SHIP! To accomplish our goals, we need the continued support from our amazing North Parents. As stakeholders in our community, we look forward to working with you to make your child’s education a rewarding experience.

We believe the students who walk our hallways are the best students in the state of Michigan, and therefore, require our best efforts. As Principal, I have a few important goals for our school.

#1– The safety and well being of our students.

#2– Provide our students every opportunity to receive a first class education.

#3– Teach our students the importance of being positive members of our school and community.

#4– Push our students to be GREAT.

#5– Communicate important information to you consistently.

In closing, everyone involved in our school is an active member of our school family. As NORTH family members, we have a responsibility to represent our school and community in the highest light. This can only be accomplished by creating a culture of respect for our school, staff, and students. We are looking forward to another wonderful year at NORTH! ***GO SAILORS...SAIL THE SHIP!***

Sincerely,

James Thiede

Principal-Anchor Bay North

Anchor Bay NORTH Important Events 2023-24



Tentative

Aug.23-24	Sailor Success (For Upcoming 6 th Graders)8-11:30 Pictures included
Aug. 24	6th grade orientation 7pm– 6th graders and parents only
Aug. 23-24	Picture Day ALL grades 12-5pm
Sept. 5	First Day of School– Half Day
Sept. 14	Curriculum Night 5pm-6:30pm
Sept. 19-30	Fall NWEA Testing
TBA	Book Fair
Sept. 22	Walk-A-Thon school wide fundraiser
Oct. 13th	6th Grade Dance
Oct. 16-27	Parent/Teacher Conferences window
Nov. 7	No School for Students– Teacher Professional Development Day
Nov. 10	7/8 Dance
TBA	7th Grade vision screening
Nov. 20 & 21	No School for Students– Teacher Professional Development Day
Nov. 22-24	Thanksgiving Recess
Dec. 8	Movie Night
Dec. 21	Winter Band Concert
Dec. 14-15	Winter Choir Concert
Dec.23-Jan.2	No School– Christmas Break
Jan. 15	Dr. Martin Luther King Day -No School—Teacher Professional Development Day
Jan 19	Dodge Ball Tournament 5:00 pm – 9:00 pm
Jan. 24	Final Exams-Half Day
Jan. 25	Final Exams-Half Day
Jan. 26	Final Exams–Half Day
Jan. 26	End of First Semester
Feb. 9	7/8 Semi formal dance
Jan 19	Dodge Ball Tournament 5:00 pm – 9:00 pm
Feb. 16-19	Winter Break—No School
Feb. ??	Band Concert
TBA	Spring Book Fair
Mar 1	6th grade dance
Mar 15	Pep assembly
Mar.11-22	Spring Parent/Teacher Conference window
Mar. 23-31	No School– Spring Break
Apr. 9	PSAT Test– 8th grade only
Apr.11-May 3	M-Step testing ALL grades
Apr.25-Apr27	Washington DC Trip
May 8	Professional Development day for teachers-No School
May 10	Pep Assembly
May 21	6 th grade Awards 9:00 am
May 21	7 th Grade Awards 1:00 pm
May 21	8 th Grade Awards 7:00 pm at High School
May 24	Student of the Month Field trip
May 27	Memorial Day Break-No school
May 28	Spring Choir Concert @ ABHS
May 30	Band Concert @ ABHS
May 31	Reward Trips-6th NB Park, 7th-Dave & Busters, 8th-Cedar Pointe
June 3	All A's Breakfast
June 5,6,7	Final Exams – Half Day for Students –
June 7	Final Exams—Half Day for Students- LAST DAY OF SCHOOL

****Dates Subject to Change****

Sailor Success & Orientation



Sailor Success Program and Schedule– 6th Grade ONLY

Our Sailor Success Program for incoming 6th graders will be **on August 23rd and 24th**. This program will give our 6th graders the opportunity to familiarize themselves with our school, meet our staff and tour our building. Students will also participate in five learning sessions. Each session will cover a different topic to ensure they get off to a great start at our school. Topics include- schedules, organization, study skills, hopes/fears, building tour, how to locate and open lockers, how to social distance and proper PPE use(if necessary). **Students will have the opportunity to get their pictures on the their scheduled day of Sailor Success or they may come during normal Picture Days, detailed within this packet.**

The schedule for our Sailor Success Program is listed below. To maintain proper grouping size, students are scheduled a day that is dictated by the first letter of their last name.

Wed., Aug. 23rd - 8-11:30am 6th grade students with last name starting with **A – M**

Thur., Aug. 24th - 8-11:30am 6th grade students with last name starting with **N- Z**

Please arrive at 8am. There will be multiple sign-in tables as you enter the building at our main entrance. Please use any table. After students are checked in they will begin the program. After check in, parents will not be allowed in the building.

We also have plans to send out videos of our sessions if students are unable to attend.

If you have **NOT** done so already, please go to our website and click on the link titled “Sailor Success Registration and fill out the permission slip to sign up your son or daughter for our Sailor Success Program. While this is a voluntary program, we do feel that it is a great opportunity to get students off to a great start. Thank you and SAIL THE SHIP!

6th Orientation Night– 6th graders and parents of 6th graders welcome

Please join us on Thursday, August 24th at 7pm in the gym for a quick overview about our school. You will meet some of our teachers and our Principal, Mr. Thiede.

Sailor Success



Sailor Success Program Schedule

8:00 – 8:15 Sign in and Report to assigned rooms

8:20 – 8:35 Session A-

Group 1- Schedules-Organization-Study Skills

Group 2- School Spirit and culture

Group 3- Lockers/ Hopes and Fears

Group 4- Building Tour

Group 5- Student Expectation

8:38 – 8:53 Session B-

Group 5- Schedules-Organization-Study Skills

Group 1- School Spirit and culture

Group 2- Lockers/ Hopes and Fears

Group 3- Building Tour

Group 4- Student Expectations

8:56 – 9:11 Session C-

Group 4- Schedules-Organization-Study Skills

Group 5- School Spirit and culture

Group 1- Lockers/ Hopes and Fears

Group 2- Building Tour

Group 3- Student Expectations

9:14 – 9:29 Session D-

Group 3- Schedules-Organization-Study Skills

Group 4- School Spirit and culture

Group 5- Lockers/ Hopes and Fears

Group 1- Building Tour

Group 2- Student Expectations

9:32-9:47 Session E-

Group 2- Schedules-Organization-Study Skills

Group 3- School Spirit and culture

Group 4- Lockers/ Hopes and Fears

Group 5- Building Tour

Group 1- Student Expectations

9:47 – 10:30 Pictures

Groups 1 & 2 & 3- go to gym for pictures

9:47 – 10:30 Lockers

Groups 4 & 5- go to lockers to set up and practice

10:30 – 11:00 Lockers

Groups 1 & 2 & 3- go to lockers to set up and practice

10:30 – 11:00 Pictures

Groups 4 & 5- go to gym for pictures

** Extra time allotted for first session of picture due to the extra group**

11:05-11:25 Back to original rooms for *Q & A, snack and dismissal

*Students who ask questions will enter names in a t-shirt raffle (2 awarded per day).

Students will be divided and remain in 5 groups.

Picture Day



Picture Day Schedule-

Anchor Bay MS NORTH's Picture Day will be **August 23rd & 24th 2023**. We will be reducing the time students and parents are here by offering forms online or through email:

1. A flyer is included in this packet which gives directions to order year-books online.
2. A flyer is included in this packet which gives directions to preorder pictures.
3. Routine forms will be available online.

Option #1

Wed., Aug. 23rd-
12-5pm

Option #2

Thurs., Aug. 24th-
12-5pm

*****If you cannot attend the scheduled dates and times a picture retake day will be offered at a later date. The later date will be in October and will be set once a final count is received of students who missed picture day. This is necessary to schedule appropriate staffing.*****

Students will also have a chance to walk around the building and familiarize themselves to the school.

Positivity Project



POSITIVITY PROJECT FAMILY INFORMATION

"I can sum up positive psychology in just three words—other people matter. Period. Anything that builds relationships between and among people is going to make you happy." -Dr. Chris Peterson

What is The Positivity Project?

The Positivity Project (P2) is dedicated to empowering America's youth to build positive relationships by recognizing the character strengths in themselves and others. Their vision is to help schools and families cultivate citizens and leaders who will enhance our communities and country. Positive psychology's scientifically validated 24 character strengths serve as its foundation. Positive psychology teaches that people have all 24 strengths within them – and that character is not just skills or behaviors, but rather an intrinsic part of each of us.

P2 is not a program with strict guidelines. Instead, it educates teachers on the character strengths and relies on them to teach in a way that best meets their students' needs. It is a school-wide endeavor, grounded in the consistency of daily classroom instruction. Their model is holistic; it incorporates students, educators, and parents through regular interaction with character strengths vocabulary and concepts.

The project will help educators instill vocabulary and the meaning of the strengths through explicit teaching of each strength for 15 minutes per day. Schools will dedicate one week to each strength to help students understand them through definition, examples, discussions, and exercises. Schools and educators are encouraged to tailor the materials for their own best use, as they know their students and curriculum better than anyone else.

What are the benefits of implementing The Positivity Project?

P2 ideals evolve throughout a student's whole school career. The 24 character strengths develop and gain more meaning for students as they grow. Once students learn the meaning of each strength and what it looks like, they can then be embedded into the curriculum in every subject area. The character strengths become a part of a common vocabulary and they will see them in everything that they do.

P2 empowers students by acknowledging that the 24 character strengths are already a part of who they are as people. It helps them to realize that each and every one of them have these strengths. There is no system in place to reward students who demonstrate "Good Character". Rewards are fun to earn but they are finite because they are external. We want children to internalize the traits that society honors. Acknowledgement to oneself and realizing that you have the power to affect others in a positive way is much more meaningful and rewarding.

Positive character strengths can and should be acknowledged in the classroom, as it gives students a richer understanding of what the character strength looks like in their peer group. Students understand that they have their own "Super Power" and they will be acknowledged and valued for their own character strengths.

How can you help?

We would love for you to take an active role in your child's character strength education. By using the character strengths vocabulary and having discussions about the concepts, you will help your child understand the character in themselves and others in a different light. You can follow our social media handles to see what we're doing each day – and tap into P2 for Families here: <https://posproject.org/p2-for-families/>

Positivity Project



THE
POSITIVITY
PROJECT

CHARACTER STRENGTHS DEFINITIONS



Appreciation of Beauty & Excellence

You notice and value the world's beauty and people's skills. You don't take things for granted.



Bravery

You act with mental, moral, or physical strength even when you know things are difficult or scary.



Connection/Purpose

You have beliefs about the meaning of life and your life's purpose. You seek to be part of something greater than yourself.



Creativity

You come up with new and original ways to think about and do things.



Curiosity

You like exploration and discovery. You ask lots of questions because you want to learn more about anything and everything.



Fairness

You believe that all people have value. You approach situations with an unbiased mindset and treat everyone with respect.



Forgiveness

You forgive those who have done wrong. You accept that people make mistakes.



Gratitude

You are aware of and thankful for good things that happen.



Hope/Optimism

You expect the best from the future and work to achieve it.



Humility/Modesty

You do not seek the spotlight. You let your actions speak for themselves.



Humor

You like to laugh and bring smiles to other people.



Integrity

You are honest and speak the truth. You present yourself genuinely and sincerely.



Kindness

You are generous to others and you are never too busy to help out. You enjoy doing good deeds for other people.



Leadership

You value each member of your group and inspire people to do their best.



Love

You value close relationships with others and being close to people.



Love of Learning

You master new skills and topics on your own or in school.



Open-Mindedness

You like to consider new ideas and try new things. You examine things from all sides and don't jump to conclusions.



Perspective

You appreciate that people see things in different ways. You have the ability to understand the world from multiple points of view.



Perseverance

You complete what you start despite obstacles. You never give up.



Prudence

You plan for the future and achieve your goals by making careful everyday choices.



Self-Control

You have the ability to control your emotions and behaviors. You think before you act.



Social Intelligence

You are aware of other people's thoughts and feelings. You understand why they do things.



Teamwork

You work well as a member of a group or team. You are loyal, reliable, and dedicated to helping your team achieve its goals.



Zest/Enthusiasm

You approach life with excitement and energy. You energize people around you.

Scheduling



Scheduling

As you can imagine scheduling six different classes for over 700 students represents a challenge. We are pleased to report that a vast majority of our students were able get courses that they chose during enrollment in the spring of last year. **Some courses that your son/daughter may have selected will appear on their schedule for the 2nd semester.** The process used to schedule our students begins with their request forms in the spring. From that information, our district establishes staffing to fulfill the needs of our schools. This staffing may involve teachers moving to another school within the district, or in extreme circumstances, reducing a teacher to part-time, or even laid off. Therefore, our ability function as a school and a district must have certain guidelines to follow for scheduling. While we make every effort to satisfy the needs of our students, schedule changes are at times difficult to make, and in some cases, not possible. **FINAL SCHEDULES ARE NOT COMPLETE.**

Changes in scheduling for our Honors Program are even more difficult. Our Honors Program has strict guidelines for entrance into the program and continued enrollment once in. We believe that potential Honors students should have multiple measures to ensure fairness in the selection process. The guidelines are outlined below:

To request Honors class- Student must meet ALL four requirements

Grade Requirement – at least an A- or higher in Regular class or B- or higher in Honors class

Standardized and District testing requirement- High score in M-Step and NWEA testing

Teacher recommendation- Subject area teacher recommends Honors

Students who request Honors and meet the guidelines listed above are placed on a list for approval. Once the list is finalized, sections for the course are set and teacher staffing is placed. This occurs at the end of each school year. After this process is concluded, there can be no additions.

Once in an Honors course, students must maintain the following guidelines to remain enrolled in the class: Students must have and maintain a B+ or better within ALL grade categories (i.e. Assessments, Homework, Participation, etc.) within each Honors course. The student's grades will be evaluated at the following intervals:

First quarter Progress Report End of the First Quarter

Second quarter Progress Report End of the Second Quarter

Third quarter Progress Report End of the Third Quarter

Fourth quarter Progress Report End of the Fourth Quarter

1st Semester Grade 2nd Semester Grade

If a student falls below the grade requirements, he or she will be placed on Academic Honors Probation for the remainder of the year in that honors course(s). The student has until the next grade evaluation to raise and maintain his or her grade to a B- (80% or better) within ALL grade categories. If the student does not maintain the required average, he or she will be removed from that particular Honors course(s) and placed into the regular curriculum. I hope this information is useful and gives you a better understanding our scheduling process.

Who to Contact List



Please see information below on who to contact for specific information. Contact information can be found on our webpage-

<http://www.anchorbay.misd.net/schools/ms-north/staff-listing/>

Counseling– Jon Hickey
Social/emotional issues, student schedules-**586-725-7373 ex 1715**

Social Worker-Marc Patyi- Behavior and behavior plans, Functional behavior assessments, Social/emotional issues-586-725-7373

Athletic Director– Dave Ledbetter
Information about athletic programs, schedules, coaches, policies, and eligibility **586-725-7373 ex 1707**

Assistant Principal– Dave Ledbetter
Discipline, behavior concerns, and student safety-**586-725-7373 ex 1707**

School Field Trips– Christina Beninati
Information about school field trips
586-725-7373 ex 1702

Academic Assistance– Kristin Naus
Information about our MTSS and tutoring programs-**586-725-7373 ex 1714**

Special Education Case Manager-
Issues related to IEP's and 504 plans, accommodations

Transportation– Michelle Metdepenningen All questions or concerns about busing– **586-725-4220**

Teachers– See our homepage staff listing -Questions about instruction, grades, homework, and curriculum

Attendance- Main office staff-Report, excuse, or prearranged absences.
-586-725-7373

Student Health- Main office staff-
Policies and procedures about medication/allergies-**586-725-7373**

Principal– James Thiede–
All other issues that could not be resolved by contacting any of the departments listed above.

1st Day of School Schedule



Tentative

Event	Minutes	Time
1 st Bell		7:59 am
Passing	5	7:59am- 8:04am
1 st Hour-Material handout	24	8:04am- 8:28am
1 st Hour	26	8:28am-8:54am
Passing	5	8:54am-8:59am
2 nd Hour	26	8:59am-9:25am
Passing	5	9:25am-9:30am
3 rd Hour	26	9:30am-9:56am
Passing	5	9:56am-10:01am
4 th Hour	26	10:01am-10:27am
Passing	5	10:27am-10:32am
5 th Hour	26	10:32am-10:58am
Passing	5	10:58am-11:03am
6 th Hour	26	11:03am- 11:29 am

Regular Day Bell Schedule



Event	Minutes	Time
1 st Hour	62	8:04am-9:06am
2 nd Hour	55	9:11am-10:06am
3 rd Hour	55	10:11am-11:06am
4 th Hour	55	11:11am-12:46pm
<u>1st Lunch</u>	30	11:11am-11:41am
Class	63	11:44am-12:47pm
<u>2nd Lunch</u>		
Class	30	11:11am-11:41am
Passing	3	11:41am- 11:44am
Lunch	30	11:44am-12:14pm
Passing	1	12:14-12:15pm
Class	32	12:15pm-12:47pm
<u>3rd Lunch</u>		
Class	63	11:11am-12:14pm
Passing	3	12:14pm—12:17pm
Lunch	30	12:17pm-12:47pm
5 th Hour	55	12:52pm-1:47pm
6 th Hour	60	1:52pm- 2:52pm

Half Day Bell Schedule



Hour	Minutes	Time
1 st Bell		7:59 am
Passing	5	7:59am- 8:04am
1 st Hour	30	8:04am- 8:34am
Passing	5	8:34-8:39am
2nd Hour	30	8:39am-9:09am
Passing	5	9:09am-9:14am
3rd Hour	30	9:14am-9:44am
Passing	5	9:44am-9:49am
4th Hour	30	9:49am-10:19am
Passing	5	10:19am-10:24am
5 th Hour	30	10:24am-10:54am
Passing	5	10:54am-10:59am
6 th Hour	30	10:59am-11:29am

2nd Semester Exam Schedule



2nd SEMESTER EXAM SCHEDULE

DAY 1: Wednesday, June 5th, 2024

1st Hour Exam 8:04 – 9:44 am

2nd Hour Exam 9:49 – 11:29 am

DAY 2: Thursday, June 6th, 2024

3rd Hour Exam 8:04 – 9:44 am

4th Hour Exam 9:49 – 11:29 am

DAY 3: Friday, June 7th, 2024

5th Hour Exam 8:04 – 9:44 am

6th Hour Exam 9:49 – 11:29 am

ATHLETICS



ATHLETICS INFORMATION Middle School North

<i>Sports</i>	<i>Start Date</i>	<i>Coach</i>	<i>Contact</i>
Fall Sports			
Football- 8 th	Monday 8/28/23	Matt Pollock	586-725-7373 ext.3722 mpollock@abs.misd.net
Football- 7 th	Monday 8/28/23	Ryan Lombardo	586-725-7373 ext. 3745 rlombardo@abs.misd.net
Volleyball- 7 th	Wednesday 9/6/23	Mary Newman	586-725-7373 ext. 3712 mnewman@abs.misd.net
Volleyball- 8 th	Wednesday 9/6/23	Leslie Hawkins	586-725-7373 ext. 3713 lhawkins@abs.misd.net
Cross Country- 6 th -8 th	Wednesday 9/6/23	Mark Paparelli	586-453-3292 Mark.paparelli@synergy.us
Cheer- 6 th -8 th	Monday 6/12/23	Sydney Drexler	586-842-9191 sldrexler02@gmail.com
Dance- 6 th -8 th	Wednesday 9/7/23	Stefanie Nieddu	586-405-2974
Winter Sports			
Boys Basketball- 7 th	Monday 11/6/23	Leslie Hawkins	586-725-7373 ext. 3713 lhawkins@abs.misd.net
Boys Basketball- 8 th	Monday 11/6/23	Nathan Williams	586-725-7373 ext. 3702 nwilliams@abs.misd.net
Comp. Cheer- 6 th -8 th	Monday 11/6/23	Sydney Drexler	586-842-9191 Sldrexler02@gmail.com
Girls Basketball- 8 th	Monday 1/8/24	Leslie Hawkins	586-725-7373 lhawkins@abs.misd.net
Girls Basketball- 7 th	Monday 1/8/24	Chloe Fournier	586-725-7373 chloe.fournier@acsk12.us
Wrestling- 6 th -8 th	Monday 1/29/24	Samir Alashmaly	586-725-7373 Samir.alashmaly@aint.com
Spring Sports			
Boys Track- 7 th -8 th	Monday 3/25/24	Jon Bilina	586-725-7373 ext. 3734 jbilina@abs.misd.net
Girls Track- 7 th -8 th	Monday 3/25/24	Matt Pollock	586-725-7373 ext. 3722 mpollock@abs.misd.net
Softball- 7 th -8 th	Monday 3/25/24	Kessel/VanHuesden	Ext. 3701 & 3744 skessel@abs.misd.net
Swimming- 6 th -8 th	Monday 3/25/24	Steve Leopardi	586- 725-7373 sleopardi@abs.misd.net



ATHLETICS



Anchor Bay Middle School North Eligibility Requirements

Anchor Bay Middle School North prides itself on having the best students in the state of Michigan! Athletics is an extension of our wonderful school. North athletes are not only very coachable, respectful, and good sports; they understand the importance of academics. Our student athletes are held to a high standard on the playing fields and courts, but in the classroom as well! Every North athlete must meet the athletic department eligibility rules. They are as follows:

1. All athletes must be passing all of their classes.
2. Student grades are checked every two weeks during the fall, winter, and spring seasons.
3. Thursday morning of an eligibility week, grades will be checked by 9:00 A.M. Students that are identified with failing grades will meet with Mr. Ledbetter to discuss strategies to improve. The student will have until the following Monday to meet with their teacher to discuss how to improve the failing grade. If by the following Monday, the grade has not improved, the student athlete will be INELIGIBLE until the grade is above passing.
4. If a player is deemed ineligible- the athlete, parents, and coaches are notified by:
 - a. A hand-written letter will be given to the student athlete.
 - b. The coach will receive an email from the athletic secretary.
 - c. An email will be sent to the parents of the ineligible students.
5. Mr. Ledbetter and Mrs. Binge will closely monitor any ineligible students. This creates an opportunity for positive discussion about how to be a successful student and how it translates to the athletic world. These requirements are not for punishment, they are to teach about building responsibility and character.
6. Eligibility Check dates are:

September Sept 14	September 28 th	October 12 th	October 26 th
November 30 th st	December 14 th	January 11 th	February 1 st
February 15 th	February 29 th	March 14 th	April 4 th
April 25 th	May 9 th		

Let's Go Sailors!

REWARD TRIPS



Reward Trips

Reward trips are part of our Positive Behavioral Interventions and Supports (PBIS) program. They are designed to encourage positive behavior and academic success. The following trips are planned for the 2023-24 school year for students who meet the qualifying standards.

Washington DC Trip– April 25-April 27, 2024

6th Grade Class Trip to New Baltimore Park– May 31, 2024

7th Grade Class Trip to Dave & Busters– May 31, 2024

8th Grade Class Trip to Cedar Point– May 31, 2024

To qualify for our PBIS Reward Trips, students must meet the criteria established in our student code of conduct.

“A student receiving a total of six (6) demerit points will be excluded from the school trip program. Any student involved in a fight, instigating a fight or referred for a major infraction of a violent nature will be excluded from the school trip program. “

TIMEOUT=4 POINTS

DETENTION=2 POINTS

F GRADE=2 POINTS

N CITIZENSHIP=1 POINT

U CITIZENSHIP=2 POINTS

Bus Suspension= 1 POINT

Qualifying for these trips is a reward to our students for meeting a high standard. NO EXCEPTIONS TO THE POINT TOTAL PROGRAM WILL BE ALLOWED. The Washington DC Trip has additional Demerit requirements due to the length of the trip and being an out-of-state overnight trip. Specific information will be given to participants when registered.

Attendance Policies



Regular attendance in school is an essential part of students academic success. Michigan law requires that whoever has custody or charge of any child between ages 6 and 18 shall assure that the child attends public school during the entire school year. Michigan law requires that the student's attendance be **continuous and consecutive** for the school year fixed by the school district.

Truancy-When it appears that absences are excessive (normally 10 days for the school year) without acceptable reason, the Macomb county Attendance Officer and the Probate Court system is automatically notified.

ABSENCES- For every absence, the student's parent or guardian must present information to the school explaining the reason for the absence. We prefer this information to be called into the school office by 10:00 a.m., the day of the absence. If this is inconvenient, a note signed by the parent or guardian must be presented to the office on the day of the student's return. Absences, which are not explained by parents within 24 hours, are unexcused. Acceptable reasons for absences:

1. Medical Reasons -Excessive absences require a doctor's note
2. Bereavement - to attend a funeral
3. Family Vacation or Religious Retreat

If an absence is school related, it will not count against the student, ie: field trip, award presentation, etc.

UNEXCUSED ABSENCES

Students whose parents have not called to excuse them should report to the Office with their note. If parents have not called in and students have failed to bring in a note, they will be considered unexcused. After two (2) or more unexcused absences per marking period, make-up privileges for work or tests missing could be denied.

MAKE-UP WORK

Students are allowed one (1) day for every day absent in order to make up their work. Students have the responsibility of asking the teacher for their work when they return to school. To receive passing grades, all work needs to be complete. Long term assignments/projects will be due upon the students return.

Homework Policy



Make-up work

Students are allowed one (1) day for every day absent in order to make up their work. Students have the responsibility of asking the teacher for their work when they return to school. To receive passing grades, all work needs to be complete. Long term assignments/projects will be due upon the students return.

Absence and homework requests

Our code of conduct states that students who are absent 3 consecutive days or less will obtain missed assignments from their teachers **upon returning to school.**

For students that will be absent 4 or more consecutive days **a request can be made prior to leaving** for homework. Work can be picked up 24 hours after the request is made.

Please remember work that is requested before an extended absence is **due the day the student returns to school.**

If requested work is not turned in the day the student returns our "Homework Policy" will apply. Our homework policy states that students will have 5 days to submit work after the due date, however credit for late work will be reduced by 10% for each day late. Ex. 1 day late 10% reduction- 2 days late 20% reduction etc.

Grades and Test Retake Policy



Retake/Test Correction Policy

Who is eligible to make test corrections?

- **All students** are eligible to retake or make test corrections to earn a half point back for each point lost on the original assessment.

When will test corrections/retakes be done?

- The teacher and student will decide on the appropriate time for the Retake/Test correction.
- Retakes can be done during the school day in the MTSS room. If arrangements can't be made during the school day it must be done after school within the Testing Center or during Seminar period. The Testing center is open Tuesday, Wednesday, and Thursday in the Media Center from 3pm to 4pm.
- The test redo/retake must be done within one week of the returning of the assessment. If a student fails to show up at the agreed upon time, the option of retake or redo is forfeited.

What must be done prior to retest/redo?

- Requirements that students must do before a retake/test correction are determined independently by individual classroom procedures.

**** Quizzes are not part of the retake/test correction policy****

Class Grade Weighting

Our teachers follow the grading system outlined below for determining class grades

	1 st / 3 rd Quarter	2 nd / 4 th Quarter	Exam		Weighted Grades
6 th Grade	47.5%	47.5%	5%	6 th Grade	Tests/Quizzes 45%, Homework/other 55%
7 th Grade	45%	45%	10%	7 th Grade	Tests/Quizzes 50%, Homework/other 50%
8 th Grade	42.5%	42.5%	15%	8 th Grade	Tests/Quizzes 55%, Homework/other 45%
8th Honors	40%	40%	20%	8th Honors	Tests/Quizzes 60% Homework/other 40%

Academic Integrity Policy



Academic Integrity-Academic integrity is a critical part of providing a first-class education to our NORTH students. It also becomes of more significance as students continue into high school and college. Therefore, it is important to educate our students about what academic integrity is and the prominence it carries in education. Academic integrity in its simplest form is producing, creating, and submitting work under one's own merit. When a student does not follow that basic principle of academic integrity, it is called academic dishonesty. Academic dishonesty can take place in many shapes or forms. The examples of academic dishonesty include, but are not limited to:

- Copying work from students or allowing another student to copy your work.
- Looking at a student's test or quiz or allowing someone to look at your test or quiz.
- Sending, receiving, or using information or any electronic device, such as a computer, cell phone, **social media**, graphing calculator or programmable watch, during a test or quiz.
- Possession or use of unauthorized materials obtained from any source, including notes written on body parts or clothing during a test/quiz.
- Communicating during a test by talking, signaling, and/or passing information.
- Changing an answer after work has been graded, then presenting it as improperly graded.
- Sharing answers on a take-home exam, or asking or allowing another student to take an examination for you.
- Obtaining a test, quiz, or answer key before the test without the teacher's permission or providing information about a quiz or test with students who have not taken it yet.
- Copying or circulating previously given tests/quizzes, that are to be returned to the teacher at the conclusion of the examination for use by other students.
- Using text or other ideas from an encyclopedia, book, textbook, website, database, or any other source as your own without proper citation.
- Submitting work that another person did and taking credit for it
- Creating false information, data, and/or citations.

According to our Student Code of Conduct Handbook, "Cheating, copying assignments or tests, giving an assessment or test to another student to copy (no credit for assignments/tests)" is a violation that includes a consequence.

Consequences that will be used are at the discretion of the teacher and administrator in whole or in part. **First Offense** -A zero on the assignment (assignment cannot be made up for credit), Parent Notification and a referral to the office. Disciplinary consequences MAY be included. **Second Offense**- A zero on the assignment (assignment cannot be made up for credit) and Parent Notification and a Referral to the office. Disciplinary consequences WILL be included in accordance with our Student Code of Conduct and may include a possible revoked membership in National Junior Honor Society and/or Student Council. **Subsequent violations**-Anchor Bay MS North administration may use discretion when issuing additional consequences.

Lifetouch.



PICTURE DAY IS COMING!

¡YA LLEGA EL DÍA DE LA FOTO!

Shutterfly

A SPECIAL OFFER

Order pictures on mylifetouch.com
Enjoy a FREE 8x11 photo book from Shutterfly*



*Offer expires April 30, 2024. Taxes, shipping and handling may apply.
Other restrictions apply. Learn more at lifetouch.com/K12GWP

UNA OFERTA ESPECIAL. Encarga fotos en mylifetouch.com
Disfruta de un álbum fotográfico de Shutterfly* de 8x11 GRATIS

*La oferta vence el 30 de abril de 2024. Se pueden aplicar cargos por impuestos, envío y manejo. Se aplican otras restricciones. Conoce algo más en lifetouch.com/K12GWP



Pre-order today with
your Student ID on
mylifetouch.com

Encarga de manera anticipada
hoy con tu ID de estudiante en
mylifetouch.com



© 2023 Shutterfly Lifetouch, LLC.

PICTURE DAY IS:

EL DÍA DE LA FOTO ES:

Wednesday 8/23 & Thursday 8/24

Anchor Bay Middle School North

Pre-order today on

mylifetouch.com

with your Student ID or Picture Day ID: **EVTJ8X7TG**
or choose a package below and fill out your order form.

Encarga de manera anticipada hoy en mylifetouch.com con tu ID de estudiante o la ID del Día de la Foto. O elija un paquete a continuación y complete su formulario de pedido.



Scan to order!

(Fecha un vistazo para encargar)

<p>Premium \$84.99 Get the best features & the full picture suite</p> <p>Print + Digital Package Includes Shutterfly Digital Image</p>	<p>Plus \$59.99 Tailor your pictures with customization features</p> <p>Print + Digital Package Includes Shutterfly Digital Image</p>	<p>Basic \$26.99 Classic digital & physical pictures</p>
<p>2 - 8x10 4 - 5x7 4 - 3x5 12 - 2x3</p> <p>Shutterfly Digital Image*</p> <p>— Includes Bonus Items — Name and Grade On All Pictures AND Premium Retouching Removes blemishes plus whitens teeth and evens skin tone</p>	<p>1 - 8x10 4 - 5x7 2 - 3x5 8 - 2x3</p> <p>Shutterfly Digital Image*</p> <p>— Includes Bonus Items — Name and Grade On All Pictures AND Basic Retouching Removes blemishes</p>	<p>2 - 5x7 2 - 3x5 4 - 2x3 Shutterfly Digital Image*</p> <p>Name & Grade On All Pictures not included, available as an Add-On Retouching not included, available as an Add-On</p> <p>Standard Background Fondo estándar</p>
<p>Choose your Background More backgrounds & options available online! Elige tu fondo Más fondos y opciones disponibles en línea!</p> <p>1 NEW! 2 NEW! 3 NEW! 4 NEW! 5 NEW! 6</p>	<p>Choose your Add-Ons More Add-Ons & Special Offers available online! Elige tus complementos Más complementos y ofertas especiales disponibles en línea!</p> <p>E. 8 - 2x3 Wallets \$19.99 F. 4 - 3x5 \$19.99 G. 2 - 5x7 \$19.99 H. 1 - 8x10 \$19.99</p> <p>Background: Choose any Image Code 1-6 for Add-On print! Fondo: Elige cualquier código de imagen 1-6 para impresiones de complementos!</p> <p>I. 4 - Variety 3x5 \$19.99 4 de Variedad de 3x5</p> <p>J. 8 - Variety 2x3 \$19.99 8 de Variedad de 2x3</p>	<p>Choose your Add-Ons More Add-Ons & Special Offers available online! Elige tus complementos Más complementos y ofertas especiales disponibles en línea!</p> <p>E. 8 - 2x3 Wallets \$19.99 F. 4 - 3x5 \$19.99 G. 2 - 5x7 \$19.99 H. 1 - 8x10 \$19.99</p> <p>Background: Choose any Image Code 1-6 for Add-On print! Fondo: Elige cualquier código de imagen 1-6 para impresiones de complementos!</p> <p>I. 4 - Variety 3x5 \$19.99 4 de Variedad de 3x5</p> <p>J. 8 - Variety 2x3 \$19.99 8 de Variedad de 2x3</p>

<p>Standard \$41.99 Share pictures with friends & family</p>	<p>Basic \$26.99 Classic digital & physical pictures</p>
<p>1 - 8x10 4 - 5x7 2 - 3x5 8 - 2x3</p> <p>Shutterfly Digital Image*</p> <p>Name & Grade On All Pictures not included, available as an Add-On Retouching not included, available as an Add-On</p> <p>Standard Background Fondo estándar</p>	<p>2 - 5x7 2 - 3x5 4 - 2x3 Shutterfly Digital Image*</p> <p>Name & Grade On All Pictures not included, available as an Add-On Retouching not included, available as an Add-On</p> <p>Standard Background Fondo estándar</p>
<p>Choose your Background More backgrounds & options available online! Elige tu fondo Más fondos y opciones disponibles en línea!</p> <p>1 NEW! 2 NEW! 3 NEW! 4 NEW! 5 NEW! 6</p>	<p>Choose your Add-Ons More Add-Ons & Special Offers available online! Elige tus complementos Más complementos y ofertas especiales disponibles en línea!</p> <p>E. 8 - 2x3 Wallets \$19.99 F. 4 - 3x5 \$19.99 G. 2 - 5x7 \$19.99 H. 1 - 8x10 \$19.99</p> <p>Background: Choose any Image Code 1-6 for Add-On print! Fondo: Elige cualquier código de imagen 1-6 para impresiones de complementos!</p> <p>I. 4 - Variety 3x5 \$19.99 4 de Variedad de 3x5</p> <p>J. 8 - Variety 2x3 \$19.99 8 de Variedad de 2x3</p>

Lifetouch + Shutterfly

*Your Lifetouch digital images will be delivered to your Shutterfly account. New users will need to create an account. You'll be notified when your images are ready to view, download & share.

Physical Prints Delivered to Home or School
Digital Image Delivered via Shutterfly

5002698 Questions? Contact our Help Center at lifetouch.com/support-us. Select K-12 School Photography for assistance.

¿Preguntas? Comuníquese con nuestro Centro de Ayuda en lifetouch.com/support-us. Seleccione Fotografía Escolar K-12 para recibir asistencia. Cuando pague por cheque, autoriza a Lifetouch para procesar el pago como una transacción mediante cheque o a usar la información de tu cheque para realizar una transferencia electrónica de fondos, desde tu cuenta de cheques por única vez. Por cheques rechazados se podrá aplicar un cargo. No se aceptan cheques de pago diferido. Al completar y enviar este formulario de pedido, aceptas todas las condiciones de Lifetouch ubicadas en www.lifetouch.com/terms-conditions y nuestra política de privacidad ubicada en www.lifetouch.com/privacy

Pre-order today on **mylifetouch.com** with your Student ID or Picture Day ID: **EVTJ8X7TG**
Encarga de manera anticipada hoy en mylifetouch.com con tu ID de estudiante o la ID del Día de la Foto.

ONLINE ORDERS: No need to return this form on Picture Day. **PAPER ORDERS:** Fill out form completely & return this form on Picture Day.

FEEDBACK: No es necesario enviar este formulario el Día de la Foto. **ORDENES EN PAPEL:** Llena el formulario por completo y envíalo el Día de la Foto.

If you do not order online, please fill this form out completely, enclose **EXACT** payment, and return to school on Picture Day. **Importantly, please do not return this form to Lifetouch.** **Si no haces un pedido en línea, por favor completa el formulario de pedido, incluye el pago EXACTO y envíalo al día de la Foto. Incluye el pago en efectivo, por postal o cheque a la orden de Lifetouch. El fotógrafo no entregará cambios.**

Student First & Last Name Nombre y apellido del estudiante

Teacher Last Name Apellido del maestro(a)

Mobile Phone Number Número de teléfono móvil

Student Grade Grado del estudiante

1 Choose a Package
Elige un paquete

Qty	Price	Total
A. Premium**	\$84.99	
B. Plus**	\$59.99	
C. Standard	\$41.99	1
D. Basic	\$26.99	1

2 Choose your Add-Ons
Elige tus complementos

E. 8 - 2x3 Wallets	\$19.99	
F. 4 - 3x5	\$19.99	
G. 2 - 5x7	\$19.99	
H. 1 - 8x10	\$19.99	
I. 4 - Variety 3x5	\$19.99	N/A
J. 8 - Variety 2x3	\$19.99	N/A
K. Variety Special 4 - Variety 3x5 & 8 - Variety 2x3	\$29.99	N/A

3 Add Enhancements — Basic & Standard Packages Only
Añade mejoras— Solo paquetes Básico y Estándar

Name & Grade On All Pictures**	\$19.99	
Basic Retouching Removes blemishes	\$19.99	
Premium Retouching Basic plus whitens teeth and evens skin tone	\$21.99	
SUBTOTAL		
Add 6% tax		
Agree impacts score as noted on		
Name** Please print first name exactly how it should appear on pictures.		
TOTAL		
Application of number** Escribe el número de país con letra de imprenta, exactamente como debe aparecer en las entradas.		

LM Anchor Bay Middle School North EVTJ8X7TG 5002698

ANCHOR BAY MIDDLE SCHOOL NORTH



This school year will live forever in the pages of the yearbook. Help your student remember friends, classes, fun and more by purchasing a yearbook for them today.

NOW - DEC. 31: \$35

JAN. 1 - MARCH 29: \$38

STARTING MARCH 30: \$40

Don't wait — if you want to personalize the book, namestamping starts at \$12 extra and must be purchased before Jan. 27!

TO PURCHASE: Go to yearbookforever.com and enter our school name to purchase a yearbook with a credit card, debit card or PayPal.

DON'T MISS OUT — BUY A YEARBOOK TODAY!

BON VOYAGE EIGHTH GRADERS

DEAR EIGHTH GRADE PARENTS:

This year for eighth graders only, there will be a section in the Anchor Bay Middle School North yearbook where parents can wish their 8th grader luck on their new adventure to high school. If you would like to wish your son or daughter good luck as they move into high school, go to www.yearbookforever.com to create a Recognition ad to pay by credit or debit card.

\$15 through February 17 (\$0.45 service fee applies)

Your message can be no more than 150 characters. The last day to purchase a Bon Voyage message is February 17 or until space is filled. (along with the message, the students portrait ID photo will be used for photo).



SHARE YOUR PHOTOS!

You take great photos every day. Whether in school or learning from home, send us your best photos of school activities or events for consideration in the Anchor Bay Middle School North yearbook!

To submit your photos to the yearbook staff: Download the Yearbook Snap mobile app from the App Store or Google Play, and enter our access code: **north** or go to yearbookforever.com, enter our school name, click on Yearbook Snap and enter our access code: **north**.



“SAIL THE SHIP”

SUCCESS IN MIDDLE SCHOOL



ANCHOR BAY MIDDLE SCHOOL NORTH

The middle school years can be an exciting time for students and parents. It can also be a time of uncertainty. This publication is designed to give helpful suggestions to parents and students to help make their middle school experience a success.

Safety is our number one goal. It requires a team effort from staff, students, and parents to ensure all of our students' safety and well being. This “team” effort is centered on our code of conduct and safety policies. These policies and procedures are designed to keep our students safe. We know these guidelines will help ensure that we maintain a safe and secure environment for our students. You will find our code of conduct and safety policies on our website and in our student planners.

Respect and Responsibility

Anchor Bay Middle School North expects that we all treat each other with respect. This means being tolerant, accepting of differences, and being considerate of the feelings of others. We also have an expectation that we take responsibility for ourselves and actions. We deal peacefully with anger and disagreements. We do what we are supposed to do and are self-disciplined. We are also accountable for our words, actions, and attitudes. By respecting one another and being responsible, we create a positive environment in which students and staff feel free to express themselves and enjoy their time here.



“Nine tenths of education is encouragement.”

Anatole France

In This Issue

- . Safety
- . Respect/ Responsibility
- . Organization tips
- . Time Management
- . School lunch
- . Buses
- . Communication
- . Did you Know?
- . Lockers
- . Bullying
- . Athletics
- . Extra Curricular



Organization Tips

The key to organization is to be prepared. Whether you are studying for a test or working on a presentation, being prepared will give you the confidence to succeed.

Below are some simple organizational tips:

- 1) Create an organizational system for their school work that ensures they are able to keep track of it and find it quickly.
- 2) Find a space in the house that is designate for homework. This area should be comfortable, relaxing, and free of clutter and distractions.
- 3) Once this area is established as the “homework zone,” students should then create a time each day to go there to study.

Time Management Tips

As middle school students, you will find that learning how to manage your time is crucial and will lead to your success. Follow the steps below to create a “Time Chart.”

- 1) Create a visual “time chart”.
- 2) Determine all the things you need to do and establishes time slots to do them.
- 3) Prioritize or rank in order of importance the things you need to do.
- 4) Do not forget to make time for free choice time. The quickest way for a time chart to fail is eliminating pleasure time.

*You will receive a planner/agenda at the start of the school year that includes a time chart. Be sure to use it so you will have a successful middle school experience.

School Lunch

In middle school, students have a 30 minute lunch break in the middle of the school day. Students can bring their own lunch or buy a lunch from our “North Bay Café”. All 6th grade students have the same lunch. 7th and 8th grade students have combined lunch. School lunch is FREE for the 2023-24 School year.



BUSES

Riding a bus is a privilege that can be taken away for poor behavior. It is very important that students follow the rules and expectations of the bus outlined in our code of conduct. Students not riding the bus are dropped off and picked up each day at the side of the school by Ashley street.



NO BULLYING ZONE!



Anchor Bay Community Schools are committed to providing a great education in which **ALL** students feel welcome and safe. Our schools have rules and policies to ensure this environment. Bullying is not tolerated in our schools. Bullying is defined as: ***"A person is bullied when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more other persons, and he or she has difficulty defending himself or herself."*** Students who are guilty of bullying will face disciplinary action outlined in our student code of conduct. One should always follow the golden rule of treating others as you want to be treated. By being a helpful and considerate person, you will have a positive effect on your friends and our school.

Communication

For the most up to date information about Anchor Bay Middle School NORTH please check out our website at <http://anchorbay.misd.net/schools/north/>

Did you know?

- If an inappropriate picture of a minor (under the age of 16) is sent to your phone and you forward it to one or more people, you can be charged with a crime.
- If you bring anything that can be used as a weapon to school (ex. a knife,) even if it is used for recreation, you can be expelled from school.
- If you make a serious threat against a student, teacher, or staff member, you can be suspended from school and reported to the police.
- Don't make these mistakes!

ATHLETICS

Anchor Bay Middle School North has a long standing tradition of athletic success. Our Sailor teams excel not only on the fields and courts on which they play, but most importantly, they excel in the classroom. A great way to get your middle school career off to a great start is by joining one of our athletic teams. By doing so, you will represent our school and learn important life lessons like work ethic and character. You will also meet new friends and learn what it means to be part of a "team". The importance of athletics in school has been widely accepted for many years. Research has shown that students who participate in athletics, traditionally have done much better than those that do not. Their GPA is higher, and they make better personal decisions. Below are the sports that we offer:



Football



Cross Country-COED



Volleyball-Girls



Cheerleading



Swimming-COED



Basketball-Boys



Basketball-Girls



Track- BOYS



Track- GIRLS



Wrestling



Softball



Extra Curricular

Another way to get involved in our school is to join an extracurricular activity. Our band and choir programs have a rich tradition of excellence and are some of our most requested classes. Our band and choir programs begin in 6th grade and have a class period during the school day. They also have several concerts throughout the year. In addition to band and choir, we also have student council, Green Team, and SADD. These programs offer our students additional opportunities to be a part of something special.



Contact Us

Anchor Bay MS NORTH
52805 Ashley
New Baltimore, MI. 48047
(586)725-7373

Visit us on the web at <http://anchorbay.misd.net/schools/north/>

James Thiede-Principal
586-725-7373 ext. 1711
jthiede@abs.misd.net
Remind
Enter phone #81010
Text @msnsailors

Dave Ledbetter-AP/AD
586-725-7373 ext. 1707
dledbetter@abs.misd.net

Medication Policy



Dear parents-

In case you are unfamiliar with the school's policy on the administration of medication to students by school personnel, we would like to bring you up to date on this matter. If your child must have medication of any type during school hours, including over the counter drugs, you have the following choices:

#1. You may come to school and give the medication to your child at the appropriate time

#2. You may arrange for medication to be dispensed by staff. Obtain a copy of a medical form from the school office. Take the form to your child's doctor and have him/her complete the form by listing the medication needed, doses, and number of times per day it is to be administered. This form must be completed by the physician for both prescriptions and over the counter drugs. Prescription medications must be brought to school in a pharmacy labeled bottle. Over the counter drugs must be received in the original container. Both must be labeled with instructions on how and when the medication is to be given and labeled with your child's name. The over the counter medication will be administered according to the doctor's written instructions.

#3. You may discuss with your child's doctor an alternative schedule for administering medications (ie. outside of school hours).

#4. Diabetic students: The school staff will follow the Michigan State Board of Education plan for "Care of Diabetic Students at School" policy. Contact the school office for development of your child's individual health plan.

#5. Some students may need to self-medicate for certain chronic health conditions. Students who need to self-medicate with a prescription drugs (ie. Inhaler, EpiPen, oral prescriptions, etc) must have a self-medication authorization form on file at school which includes the physician and parent / legal guardian signatures. Forms are available from the school office

At the conclusion of the students treatment, the unused medication must be removed from the school by the parent. Any medication not picked up by the last day of school will be disposed of properly.

Please note School personnel will not administer any medication to students unless they have received medication form properly completed and signed by the doctor; and the medication has been received in an appropriate labeled container. and fairness to those giving the medication and to protect the safety of your child, there will be no exceptions to this policy. if you have any questions about this policy, or other issues related to the administration of medication in schools please contact the principal thank you for your cooperation

Rev: 11/16/16 dm

REQUEST FOR ADMINISTRATION OF
PRESCRIPTION/NONPRESCRIPTION
MEDICATION

Photo

Student's Name _____

Grade/Teacher _____

Room Number _____

Date of Plan _____

Emergency Contact Information:

Mother/Guardian _____

Home phone: _____ Cell: _____ Work: _____

Father/Guardian _____

Home phone: _____ Cell: _____ Work: _____

For Parent/Guardian Completion:

I, _____ the parents of _____

Parent's Name

Child's Name

authorize Anchor Bay schools to administer oral medication to my child according to the directions below:

Name of Medication: _____

Dose (including timing): _____

Condition/Purpose: _____

Parent/Guardian Signature: _____ Date _____

Physician's Signature: _____ Date _____

Physician's Address: _____ Phone Number _____

PROCEDURE FOR ADMINISTRATION OF MEDICATION:

1. All medication is to be brought to the school office by an adult.
2. Medication is to be in the original bottle.
3. Students are not to carry medication to school.
4. The building Principal will be responsible for developing the building procedure.
5. Prescribed medication must be in pre-measured form. School personnel must not be expected to measure liquids.
6. Please note, AB Schools cannot administer expired medications.

Building Map

