

TELEPHONE (586) 725-6404 FAX (586) 725-4016

August 16, 2023

Welcome Back! We are looking forward to a great start to the school year! Please see the information below regarding student arrival and dismissal procedures.

ARRIVAL:

School starts at 9:00 AM, the building doors will be opened at 8:50 AM.

- Bus Riders in Grades Y5, K and 1st. Enter using Door #3
- Bus Riders in Grades 2nd 5th: Enter using Door #2
- Parent Car Riders in Grades Y5, K: Enter using Door #3
- Parent Car Riders in Grade 1st: Enter in Door #3 OR Door #10 (depending on siblings)
- Parent Car Riders in Grades 2nd 5th: Enter using Door #10

Students are asked to go directly to their classrooms every morning, staff will be available to assist new or younger students.

Breakfast will be available starting on the first full day of school. Breakfast will be available in the classroom for grades Y5, K and 1^{st} . Students in grades $2^{nd} - 5^{th}$ grade can go through the cafeteria line for breakfast every morning starting at 8:50 AM. Breakfast is free for all students.

DISMISSAL:

Dismissal is officially 3:51 PM. Y5 and Kindergarten students will be dismissed at 3:45 PM.

- Bus Riders in Grades Y5, K and 1st: Exit using Door #3
- Bus Riders in Grades 2nd 5th: Exit using Door #2
- Parent Car Riders in Grades Y5, K: Exit using Door #3
 - o Parent Pick-Up- across from the playground/in front of blue fence
 - o Teachers must see parents before releasing them
- Parent Car Riders in Grades 1st 5th: Exit using Door #10

For parent pick up and drop off, we are asking for parents to remain in cars when possible and follow the "loop" to drop students off or pick them up directly in front of Door #10. This will help us make sure that all students are safe and the traffic flow can be managed. As an alternative, parents can park in a designated parking spot and walk their child up to the door or pick them up from Door #10. Please be patient and help us remind students of all school safety expectations.

At this time, we are still not allowing parents to walk through the building. If you have supplies to drop off, please label them clearly with your child's name and teacher name and put them on the table in the vestibule inside Door #1 or send them in with your child.

We appreciate your patience and understanding as we work to get students in and out of the building safely.

Thank you all for your support and for trusting us with your children.

Sherri Milton-Hoffman, Principal