

**Maconce Elementary**  
Completed Drills 2018-2019

Individual in charge of conducting the drill: Sherri Milton-Hoffman

	Date Completed	Time Completed	Administrators Signature
<b>Fire Drills</b>			
Drill 1	September 18, 2018	9:31 a.m.	Sherri Milton-Hoffman
Drill 2	October 10, 2018	2:35 p.m.	Sherri Milton-Hoffman
Drill 3	October 29, 2018	12:30 p.m.	Debra Kolomjec
Drill 4	March 15, 2019	10:13 a.m.	Debbie Kolomjec
Drill 5	April 11, 2019	2:30 p.m.	Sherri Milton-Hoffman
<b>Severe Weather Drills</b>			
Drill 1	September 27, 2018	1:30 p.m.	Sherri Milton-Hoffman
Drill 2	March 20, 2019	10:00 a.m.	Sherri Milton-Hoffman
<b>Lockdown Drills</b>			
Drill 1	October 16, 2018	1:30 p.m.	Sherri Milton- Hoffman
Drill 2	January 16, 2019	10:30 a.m.	Sherri Milton-Hoffman
Drill 3	March 7, 2019	2:00 p.m.	Sherri Milton-Hoffman

Copies of completed emergency drill form are located at each building and in the Maintenance Office.