

**ANCHOR BAY SCHOOL DISTRICT
5201 County Line Rd., Suite 100
Casco, Michigan 48064
Minutes of the Organizational Meeting
Wednesday, January 25, 2023**

Call to Order

The Regular/Organizational Meeting of the Anchor Bay Board of Education was called to order at 7:00 p.m. on Wednesday, January 25, 2023 by President Lisa Birkmeier

Members present: Birkmeier, Green, Richards, Knox, Moses, DeRoo, Vendittelli

Members absent none

Administrators Present: Phil Jankowski

Call to Order and Pledge Allegiance

Oath of Office

Ceremonial Oath of Office was delivered to elect board members Patrick Green and Dominic Vendittelli.

Election of Chairperson

Motion by Mr. DeRoo to appoint Ms. Birkmeier to chair election of board officers.

Support by Mr. Green

Vote: Ayes: DeRoo, Green, Birkmeier, Richards, Moses, Vendittelli, Knox

Motion carried.

Motion by Mr. DeRoo to appoint Ms. Birkmeier for President of the Board of Education.

Support by Mr. Green

Vote: Ayes: DeRoo, Green, Birkmeier, Richards, Moses, Vendittelli, Knox

Motion carried.

Motion by Mr. DeRoo to appoint Mr. Green for Vice- President of the Board of Education.

Support by Mr. Green

Vote: Ayes: DeRoo, Green, Birkmeier, Richards, Moses, Vendittelli, Knox

Motion carried.

Motion by Mr. Vendittelli to appoint Ms. Knox for Secretary of the Board of Education.

Support by Mr. Green

Vote: Ayes: Vendittelli, Green, Birkmeier, Richards, Moses, DeRoo, Knox

Motion carried.

Motion by Mr. Vendittelli to appoint Mr. Richards for treasurer of the Board of Education.

Support by Ms. Knox

Vote: Ayes: Vendittelli, Knox Green, Birkmeier, Richards, Moses, DeRoo

Motion carried.

**Establishment of
Regular Meeting Dates**

Motion by Mr. Moses to approve 2023 dates of Feb. 22, March 18 (Workshop), March 22, April 26, May 24, June 21, August 23, September 27, October 25 (Special and Regular), November 15 (Special and Regular), December 13 and January 31, 2024.

Support by Mr. Richards

Vote: All ayes recorded.

Motion carried.

Approval of Agenda

Motion by Mr. Green to approve the agenda as presented.

Support by Mr. Moses

Vote: Ayes: Green, Moses, Birkmeier, Richards, DeRoo, Vendittelli, Knox

Motion carried.

**School Board
Appreciation**

Joe McDonald, Director of Secondary Curriculum, presented the board with baskets from each school with thank you cards from the students with a few goodies. They received graduating year 2023 sweatshirts from the high school.

Open Forum

At this point the public is invited to comment on the Board of Education agenda. Those who wish to participate in the Open Forum need to fill out a brief request stating their name, address, and the subjective of their comments. Comments about specific employees should be directed to them personally and should not be included in the public forum.

None

Communications

None

Consent Agenda

Motion by Mr. Moses to approve the 12-14-22 Regular Meeting Minutes and 12-14-22 Special Meeting Minutes, Personnel Report, Financial Report and Bills Payable for December 2022.

Supported by Ms. Knox

Vote: Ayes: Moses, Knox, Birkmeier, Green, Richards, DeRoo, Vendittelli

Motion carried.

Reauthorization Motion

Motion by Mr. Moses to approve the reauthorization resolution as presented 1. That Comerica (Bills payable) Fifth Third (Milaf), BNY of New York and US Bank (Bonds Debt Service) is hereby designated as the authorized depository for District funds. 2. The Signature Authorization recommendation for signatures on financial matters is as follows: Payroll Checks- Superintendent and Assistant Superintendent. Accounts payable checks (all funds)- Superintendent and Assistant Superintendent. 3. That Robyn Randazzo, Director of Business Services

is hereby designated as the Electronic Transfers Officer (ETO) to preform those functions and responsibilities otherwise described by Board policy or applicable law. 4. That Todd Rathbun, Assistant Superintendent hereby designated as the administrator to assume responsibilities of acquiring, awarding, and rejecting formal and bond construction bids as required by law. 5. That Miller & Johnson, Thrun Law Firm P.C. and Secrest are hereby designated as legal counsel to the Board. 6. That Rehmann is hereby designated as auditor of the Board. 7. That Todd Rathbun, Assistant Superintendent is hereby designated to HIPAA compliance office. 8. That Lora Gonzales, Director of Human Resources is hereby designated as FOIAA coordinator. 10. That Baker Tilly Municipal Advisors, LLC is hereby designated as financial advisor to the Board. 11. That all resolution and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Support by Mr. Vendittelli

Vote: Ayes: Moses, Vendittelli, Birkmeier, Green, Richards, DeRoo, Knox

Motion carried.

MSBO Training

Board Discussion on MSBO training participation and the classes offered to the Board of Education.

Student Safety

Motion by Mr. Moses to table until the March 22nd meeting.

Support by Mr. Vendittelli

Vote: Ayes: Moses, Vendittelli, Birkmeier, Green, Richards, DeRoo, Knox

Motion carried.

Reauthorization #9

Motion by Mr. Green to approve resolution # 9 That Dave Boeskool, Assistant High School Principal is hereby designated as school safety liaison.

Support by Mr. Moses

Vote: Ayes: DeRoo, Knox, Birkmeier, Richards, Green, Moses, Vendittelli

Motion carried.

Budget Update

Motion by Ms. Knox to table until the February 22nd meeting.

Support by Mr. Green

Vote: Ayes: Knox, Green, Moses, Vendittelli, Birkmeier, Richards, DeRoo

Motion carried.

2013 Bond Refunding Resolution

Motion by Mr. Moses to approve the 2013 Bond Refunding Resolution as presented.

Supported by Mr. Green

Vote: Ayes: Moses, Green, Birkmeier, Richards, DeRoo, Vendittelli, Knox

Motion carried.

Field Trips

Motion by Ms. Knox to approve BPA State Competition March 9-12, DECA State Conference March 9-11, DECA Student Ishann Jain to travel Feb 3-4 with DECA director to be on the candidate screening committee, Annual Jazz Competition at CMU February 9-10, and MASC/MAHS Annual Student Council State Competition February 25-27 as presented.

Support by Mr. Moses

Vote: Ayes: Knox, Moses, Birkmeier, Green, Richards, DeRoo,
Vendittelli, Knox

Motion carried.

**Award Recommendation
Food Truck**

Motion by Mr. DeRoo to approve the Executive Food truck and Trailer for \$203, 000 for a fully designed and built-out food truck that includes a 24' kitchen area.

Support by Mr. Moses

Vote: Ayes: DeRoo, Moses, Birkmeier, Green, Richards, DeRoo,
Vendittelli, Knox

Motion carried.

Volunteer Appeal

Motion by Mr. DeRoo to approve the appeal for parent A.

Support by Ms. Knox

Vote: Ayes: DeRoo, Knox, Birkmeier, Richards

Nays: Green, Moses, Vendittelli

Motion carried.

Motion by Mr. DeRoo to approve the appeal for parent B.

Support by Ms. Knox

Vote: Ayes: DeRoo, Knox, Birkmeier, Richards

Nays: Green, Moses, Vendittelli

Motion carried.

Legislative Update

None

Adjournment

Motion by Mr. Green to adjourn the January 25, 2023, Meeting of the Anchor Bay Board of Education.

Supported by Mr. Richards

Vote: Ayes:

Nays: none

Motion carried.

The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Jill Knox

Jill Knox

Secretary, Board of Education